

# MEDICAL ASSISTANT (CP) (PLAN CODE: MLAMAC45)

Academic Plans, known as programs, include an overview description and a summary of program requirements. You can search the online catalog via the Academic Plan links on the right for a desired program or a specific course information.

Code	Title	Credits/ Units
<b>Communication Skills (minimum 3 credits/units required)</b>		
PTWR 135	Introduction to Applied Technical Writing	5
or ENGL& 101	English Composition I	
<b>Computational Skills (minimum 3 credits/units required)</b>		
MA 103	Math for Medical Assistants <sup>1</sup>	3
<b>Human Relations (minimum 3 credits/units required)</b>		
MA 104	Medical Office Administrative Procedures	6
<b>Major Area Requirements</b>		
AH 104	Health Care Delivery & Career Exploration	3
AH 100	Basic Concepts of Anatomy and Physiology I <sup>1</sup>	3
AH 110	Medical Terminology I <sup>1</sup>	3
AH 101	Basic Concepts of Anatomy and Physiology II <sup>1</sup>	3
AH 111	Medical Terminology II <sup>1</sup>	3
MA 123	Legal Aspects of The Medical Office <sup>1</sup>	3
AH 120	Bloodborne Pathogens in Healthcare Settings	1
MA 114	Medical Reimbursement	4
MA 124	Therapeutic Comm Skills for Health Prof	2
HLTH 124	Healthcare Provider CPR and First Aid	1
MA 201	Introduction to Pathophysiology	5
MA 202	MA Assistant Examination Review	2
MA 211	Medical Office Clinical Procedures	6
MA 212	Pharmacology for Medical Assistants	3
MA 221	Medical Office Laboratory Procedures	6
MA 222	Medical Assistant Practicum	6
MA 232	Medical Assistant Seminar	1
<b>Total Credits/Units</b>		<b>69</b>

<sup>1</sup> AH 100, AH 101, AH 110, AH 111, MA 103, AND MA 123 must be seven (7) years current upon program entry.

## Program Outcomes

Program outcomes are overarching skills that are emphasized and reinforced throughout several courses in a specific program; they are measurable statements that define what students should know or be able to do by the end of a certificate or degree at Clark College. After successful completion of this program, students will be able to:

- Articulate well-considered ideas and written claims to an academic audience, using effective rhetorical techniques, properly credited evidence, and a command of Standard English. (GE)
- Demonstrate interpersonal/human relations skills. (GE)
- Demonstrate and clearly explain an effective strategy to solve a quantitative problem. (GE)

- Demonstrate use of medical office administrative and clinical software to complete medical office tasks (scheduling, patient information management, billing and office finances). (affective, cognitive and psychomotor)
- Apply policies and principles of office management (patient reception, scheduling, billing and office finances). (affective, cognitive and psychomotor)
- Apply policies and procedures for office management. (cognitive)
- Communicate effectively with peers, patients, and health care professionals through written and oral communications. (affective and psychomotor)
- Demonstrate the ability to work as a team member to accomplish a task. (affective)
- Accurately and effectively demonstrate clinical skills required of the medical assistant. (affective, cognitive and psychomotor)
- Successfully complete all criteria necessary for taking the CMA Exam. (cognitive and psychomotor)

Program maps are a suggested academic plan and should not be used in the place of regular academic advising appointments. Your student entry method, placement, course availability, and program requirements are subject to change and transfer credit(s) may change your map/plan. To view the current suggested map for your program please visit our website <https://programmap.clark.edu/academics> (<https://programmap.clark.edu/academics/>)