

CAREER SERVICES

360-992-2902

<http://www.clark.edu/enroll/careers/index.php> (<http://www.clark.edu/enroll/careers/>)

Online job database system: www.clark.edu/cc/penguinjobs (<https://clark-csm.symplicity.com/>)

Career Services provides the resources and strategies for choosing a college major; developing career plans; finding jobs, internships, and volunteer opportunities; and making successful career transitions. Resources include a computer lab, an extensive library of books and videos, and one-on-one appointments with career and employment specialists. Services are free and open to students, former students, and the general public.

Career Center resources:

- Assistance in assessing personal skills and interests to explore career options or select a course of study.
- Detailed descriptions of more than 1,000 occupations and industries.
- Information about employment outlooks, labor trends, wages, and job preparation.
- Databases of universities, technical training programs, and scholarships in Washington, Oregon, and the United States.
- Strong Interest Inventory and Myers-Briggs Type Indicator assessments, including a career report and 90-minute small group interpretation of results.

Employment services and work experience opportunities for students:

- An online job database system, Penguin Jobs, on the Career Services website: www.clark.edu/cc/penguinjobs (<https://clark-csm.symplicity.com/>).
- Institutional hire job referrals for on- and off-campus student employment opportunities.
- Local and statewide full- and part-time job listings.

Job search and employment preparation services:

- Assistance with resume writing, cover letters, and interviewing skills.
- Job- and career-related workshops and resources.

Financial literacy:

- One-on-one appointments for free financial coaching.
- Financial Wellness tools: <https://www.clark.edu/enroll/paying-for-college/financial-wellness/>
- Money-themed student success workshops.

Employer services:

- Free on-campus recruiting table.
- Free advertisement of job and internship vacancies.
- Multiple career events each year, including targeted job fairs and employer guest speakers discussing various career fields.
- Opportunities to serve on college advisory boards.

- Equal opportunity guidelines are followed, and applicants are referred on a non-discriminatory basis for all possible co-op, internship, volunteer, or job placements.

Cooperative Education/Internship Work Experiences

360-992-2154

Clark College recognizes the value to students of actual experience in a work environment and has developed a nationally recognized program which allows credits to be earned for that experience under controlled conditions.

The purpose of Cooperative Education Work Experience (co-op) is to provide on-the-job experience that complements students' academic career goals and that furnishes an opportunity for career exploration. Co-op involves the faculty, student, and employer in determining learning objectives and evaluating the student's progress in achieving those objectives. Students may use internship experiences to test their interest in a field or their fit in the work environment of a particular industry.